



## Red River Valley Chapter North Dakota and Northern Minnesota

19 MAY 2010

Meeting minutes to the "Red River Valley Chapter of the  
American Production and Inventory Control Society, Inc." (APICS RRIV Chapter)  
Held at Phoenix International 1441 44<sup>th</sup> Street NW, Fargo, ND, 58102  
On May 19<sup>th</sup>, 2010 at 1100.

**Attendees:** Michaela Nyland, Kerry Kolle, Scott Braun, Rial Stedman, Brett Wittmayer, Vinod Lall

**Regrets:** None

**Guests:** None

**Scribe:** Brett Wittmayer

**Copies:** lone Dykstra

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Meeting called to order at: 1105

Minutes to the April 15<sup>th</sup>, 2010 Board meeting were presented. Call in number was incorrect.  
**Motion:** Moved by Vinod, seconded by Brett. Unanimously accepted. Motion carried.

The action items from the March Board meeting were reviewed.

### **Future Meetings - Michaela Nyland**

The next Board meeting will be held Thursday, July 22<sup>nd</sup>, 2010, at 11:00AM. **Everyone can call in to the conference call number: 866-744-1953 password 5645077.** The VC room is reserved at Phoenix for those that would like to attend in person. Michaela will send an email reminder one week prior to the meeting time to confirm date and time.

### **Treasurers Report – Kerry Kolle**

- Current financials as of 05/16/10 are:

A/R	\$	0.00
Assets	\$	1,437.14
A/P	\$	(823.24) (checks not yet cashed)
Equity	\$	8,619.29 (includes money market account)

### **Programs Report - Rial Stedman**

- **Action:** Kerry will check on dates for GEM tour and send out info via e-mail.
- **Discussion:** Six sigma yellow belt course (no testing required) is still a possibility. Phoenix has a Black Belt who would instruct. Course would be about 4hrs and limited to 16 participants. We would need to provide guidance on curriculum, criteria.
- **Action:** Rial is in contact with a local rotary group representative. More info to follow.

### **Education Report - Vinod Lall**

- **Action:** Michaela will contact Gary about working with Vinod and Scott to put together a proposal to Bobcat, Goodrich and Seeding Group about starting courses again in Sept.
- No decision yet on CSCP at MSUM in the fall. Vinod is working with Kathleen.

### **Administration Report - Brett Wittmayer**

- **Action:** Will send out a JUN newsletter once we determine tour dates. Will include a head's-up to watch for Yellow-belt PDM, courses coming in the fall, etc.

### **Membership Report – Scott Braun**

- Currently we have 47 Members.
- **Discussion:** APICS now offers an E-Membership at a reduced rate of \$120/yr. Members would not receive the APICS magazine and chapters would receive \$20 instead of \$50 per member.

### **Other Business:**

- We need to go through the website and update it. Waiting until PMD, tour, courses are set to update/post this information.

### **New Business:**

- **Action:** July meeting will focus on putting together a letter to be sent to local business Material Managers, Purchasing Managers, etc., to promote APICS membership and what the local chapter has to offer. We can work with Ion once we get a response from the area to provide more information and 'sell' the organization.

Motion to adjourn by Kerry, seconded by Scott. Unanimously accepted.

Meeting adjourned at 1136.

**Next Meeting: July 22<sup>nd</sup>, 2010, 11:00am-12:00am.**